

Classic Cake Employment Application

<i>Office Use Only</i>
Location:
Position:
Status:

Let's get ready to *Make it a delicious day!* Please provide complete and legible information. An incomplete application may affect your consideration for employment. If you need assistance in completing the application please let us know so that we can discuss a reasonable accommodation. The acceptance of this application is not an indication a job opening exists. BB & CC Inc d/b/a Classic Cake is an equal opportunity employer committed to a policy of nondiscrimination with respect to race, color, religion, sex, national origin, age, disability and any other class protected by federal, state, or local law, which, depending on the location, may include but not limited to marital status and sexual orientation.

Please email completed application to careers@classiccake.com

PERSONAL INFORMATION

Last	First	MI	SSN#	Email		
Street Address		City	State	Zip	Home Phone	Mobile Phone
Can you upon employment, submit verification of your legal right to work in the United States and documentation verifying your identity? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you 16 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		Date of Birth- <i>Month/Day/Year</i>	
			Are you 21 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you been convicted of a felony or been incarcerated in connection with a felony in the past seven years? <input type="checkbox"/> Yes <input type="checkbox"/> No			Military Service <input type="checkbox"/> Yes <input type="checkbox"/> No		Branch Rank Attained	
In case of emergency, notify: Name: Relationship: Phone:					Referred by:	
Federal, State, and local laws prohibit discrimination based on race, color, sex, religion, affectional or sexual orientation, national origin, ancestry, age, physical or mental disability that does not affect ability to perform essential job function(s) with or without reasonable accommodation, or any other protected status not listed in this statement. Classic Cake is an equal opportunity employer committed to a diverse workforce. In order to assist us in our efforts, we invite you to voluntarily provide responses to the following requests for information. Failure to respond will not subject you to adverse treatment. This form shall be kept confidential. Information provided will be used only in accordance with the law and for equal opportunity purposes.					SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	
					RACE/COLOR/NATIONAL ORIGIN	
					<input type="checkbox"/> American Indian (1) <input type="checkbox"/> White (4)	
					<input type="checkbox"/> Hispanic (2) <input type="checkbox"/> Black (5)	
					<input type="checkbox"/> Asian American (3)	

EMPLOYMENT INTERESTS

What position are you applying for? <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	Location Preference:	How did you hear about this position?					
Please indicate the days and hours you are NOT available to work.	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Expected Hourly Rate \$	Expected Weekly Rate \$		Date Available	Are you Serv Safe Certified? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Expiration Date:			Have you ever worked for BB & CC Inc/Classic Cake? <input type="checkbox"/> Yes <input type="checkbox"/> No				
			If yes, please give details:				

PRIOR WORK EXPERIENCE

Information will be verified; telephone numbers are very important. Please list your most 3 recent jobs, beginning with your present or last employer. Account for all time periods including unemployment, self-employment, school and Military Service. Please be sure to attach a copy of your resume/cv.

	Current or Most Recent			Prior		Prior	
Employer							
Type of Business							
Address							
City, ST, ZIP							
Telephone							
Name of Immediate Supervisor							
Dates of Employment	From	To	Currently Employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	From	To	From	To
Position/Job Title							
Duties and Responsibilities							
Pay- Hourly Rate	\$			\$	\$	\$	\$
Reason for Leaving							
May We Contact	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	

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EDUCATION

	Name/Location	Did you Graduate?	Highest Grade, Diploma or Degree	Major or Emphasis
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/University		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Graduate School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other		<input type="checkbox"/> Yes <input type="checkbox"/> No		
List any applicable special skills, training and proficiencies.				

REFERENCES

Please list three (3) professional references.

Last	First	Relationship / Company / Years Known	Contact Info: eMail & Work Phone No.
Last	First	Relationship / Company / Years Known	Contact Info: eMail & Work Phone No.
Last	First	Relationship / Company / Years Known	Contact Info: eMail & Work Phone No.

SERVICE PRINCIPLES

Do you strive for excellence?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you competitive?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are YOU ready to <i>Make it a delicious day!</i>
Does smiling come genuinely to you?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a team player?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you like to practice cleanliness?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a happy person?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

PLEASE DETAIL SPECIALIZED SKILLS & INFORMATION YOU WOULD LIKE TO SHARE

PLEASE READ CAREFULLY THE SECTION BELOW BEFORE SIGNING.

BB & CC Inc, d/b/a Classic Cake and Classic Cake Bakery & Café is committed to programs of equal employment which include giving full consideration to the qualifications for employment of applicants who a) have a physical or mental or health condition which may be regarded as a disability; b) are disabled veterans; or c) are veterans of Vietnam era. You may volunteer this information to the employment representative when you submit this application. You may also provide information on the skills and/or procedures you use or intend to use to perform the job for which you are applying and the nature and type of accommodations which you feel an employer may need to make in order to enable you to perform the job in a proper and safe manner. This information will be treated as confidential. Failure to provide this information will not jeopardize or adversely affect any consideration you may receive for employment. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

"I certify the facts contained in this application for employment are true and complete. I understand that, if employed, false statements in this application shall be considered sufficient cause for dismissal. I authorize Classic Cake to verify all statements contained in this application and to contact schools, current and former employers, and to otherwise investigate my personal and professional background, as necessary. I authorize investigation of all statements contained herein and the references listed to give you any and all information concerning my current and prior employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you. I also understand that, if employed I will be required to complete the Immigration Service form I-9 for employment eligibility and show required supporting documentation."

"I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice. I hereby authorize and direct the employer to withhold and deduct from my paycheck or from any monies owed me or held for me by said employer all or any portion thereof upon the amount of, and in payment of, any indebtedness I may have said employer at time of termination of employment."

Disclaimer - By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.	Signature	Date
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